

## Advising FAQs

### Who's my advisor?

All first-year and undecided students are advised by the College of Arts and Sciences Student Services Center in 200 Clark Hall. After you declare a major, you'll be advised by someone (usually a faculty member) in your major department. Visit our main advising page (<http://www.as.ua.edu/advising/>) or How A&S Advising Works (<http://www.as.ua.edu/advising/how-as-advising-works/>) for complete information.

After your freshman year, you will be advised in your home department and should be assigned a faculty advisor (depending on department). Your advisors name should be listed in DegreeWorks. If you still cannot identify your academic advisor, please ask the office staff in your major's departmental office. The Biology departmental office is 1325 SEC; 205-348-1807.

### How do I get to DegreeWorks?

You can get to DegreeWorks by logging in at [degreeworks.ua.edu](http://degreeworks.ua.edu), or through [myBama.ua.edu](http://myBama.ua.edu) (after logging in, select the Student tab, and then click on the DegreeWorks banner).

### Where can I go for help with DegreeWorks?

Your A&S advisor is available during business hours to help you navigate the system or resolve discrepancies. But you have 24/7 online options, too: The Registrar's Office has a comprehensive FAQ and several video tutorials, all accessible through both DegreeWorks (see the links at the top of the page) and the Registrar's Office website ([registrar.ua.edu](http://registrar.ua.edu)).

### When do I meet with an advisor for course registration for next semester?

Advising for current students begins in March for the upcoming fall semester and October for the upcoming spring semester. If you've declared a major, you'll likely be advised by a faculty member in your major department — so pay attention to email from your department around mid-semester. Starting a few weeks before registration opens, many departments also post fliers in their buildings and make in-class announcements about advising dates.

If you are a first-year student or have not declared a major, you'll be advised by an advisor in the College of Arts and Sciences Student Services Center.

### When should I be seeing my faculty advisor?

All first-year students, regardless of whether they've declared majors, are advised by the College of Arts and Sciences Student Services Center in 200 Clark Hall. Even though you are advised by the College, Biology majors are encouraged to come by and introduce themselves to their faculty advisor once assigned.

If you've declared a major, you'll be advised by someone in your major department starting in your sophomore year. In most departments, advising for the upcoming fall semester begins in March; for spring semester, expect to get advised in October. Watch for email, fliers, or announcements from your department directing you to sign up for an advising appointment.

### What do I need to bring with me when I meet with my advisor?

Every student should bring to their advising meeting:

- A completed 3-semester course plan saved in DegreeWorks.
- A list of possible alternate classes that you could take if your first-choice courses fill before you are able to register.
- Any questions that you may have about the major, progress towards graduation or classes.